

West Greenwood Loose Parts Timeline Stage 1 2018

Task	Assigned to	Date to be completed by
School membership to Remida	Michaela Williams	4 th April 2018
Future Remida workshops	Michaela Williams	4 th April 2018
Liase with Roller Door quotes and pass on to Niel Smith	Michaela Williams	4 th April 2018
Flyer to the community and parents requesting items. (Banksia Board)	Nicole Toth	4 th April 2018
Get Bunnings quote (for Niel) for intent to request funding from Jessica Stojkobski and or John Logan	Michaela Williams	7 th April 2018
Collection of goods from bulk rubbish collections City of Wanneroo – July 2018 Town of Cambridge -9 th April to 7 th May City of Subiaco 30 th June to 1 st July		9 th April – 7 th May
Place storage order with Bunnings	Michaela Williams Caroline Harben Rebecca Trigwell	TBA depending on request for funding (ultimately before 30 th April 2018) Term 2

Collect items from Bunnings and or get a quote from a courier to deliver order	Rebecca Trigwell	TBA depending on request for funding (ultimately before 30 th April 2018) Term 2
Develop a buddy roster for when it is time to introduce to the children	Leonie Martin	Commencement of Term 2 1 st May 2018
Develop a set of simple rules for the use of loose parts	Rebecca Trigwell Michaela Williams	Commencement of Term 2 1 st May 2018
Source big logs – Western Power, Local Shire		
Source cca pine pallets for mud kitchens		1 st May 2018
Source cable drums		1 st May 2018
Collection of materials at West Greenwood Primary School		TBA suitable days first 2 weeks of term 2 1 st – 11 th May 2018
Source items from Tamala Park with \$500 voucher		After initial school collection 1 st – 11 th May
Arrange a Busy Bee <ul style="list-style-type: none"> - Flyers - Newsletter - Banksia Board 		1 st Weekend of Term 2 5 th or 6 th May